

Annual Assessment for Service Planning

Scenario	Notice & Consent Needed?	Multidisciplinary Team Needed?	Assessment Sources Marked in Section III of IFSP (in addition to observation, parent report, etc.)	Who signs in Section III of the IFSP (in addition to SC and family)?	Practice Manual Reference
<p>One or more providers are seeing the child and have enough ongoing assessment information to complete Sections II and III of the IFSP</p> <p><i>Remember: Service providers observe the child's functioning and skills across all developmental domains and in relation to the three child outcomes as a routine part of service delivery. When needed, the service provider may use an assessment tool as a reference point especially for areas of development outside his/her area of expertise. This still occurs as a part of the provider's interactions with the child during service delivery and is not a separate activity.</i></p>	No	No	<p>Ongoing Assessment</p> <p>If applicable, the comprehensive assessment tool used as an age anchor is checked as an assessment source or if the provider does not feel comfortable marking the instrument as an assessment tool in Section III because it was not implemented according to its protocol, then mark "Other" and specify "used ___ {tool name} as age anchor."</p>	Provider(s) already seeing the child	Chapter 8, pages 9, 22
<p>Child is service coordination only, there has not been an opportunity for ongoing assessment for an extended period of time or there had been a major event (like surgery) that had recently had a significant impact on the child's development</p>	Yes Or signed IFSP Review to add assessments	Yes	Comprehensive assessment tool used	Providers from the two different disciplines who conducted assessment	Chapter 7, page 45 Chapter 8, page 22-23
<p>Child receives services from a provider/providers but the provider/providers feel more information is needed in addition to ongoing assessment to address all developmental areas</p>	Yes Or signed IFSP Review to add assessment	Yes	<p>Ongoing Assessment</p> <p>The assessment tool used by second discipline</p>	<p>Provider(s) already seeing the child (ongoing assessment)</p> <p>Provider administering the assessment to address additional info needed</p>	Chapter 8, page 22-23