

Integrated Training Collaborative Quarterly Meeting
October, 28, 2019 10:30-12 pm
Meeting Minutes

Participants: Dana Childress (PD team), Lisa Terry (PD team), Adele Rohner (LSM Mt. Rogers), Patricia Eitemiller (Head Start Monitor/Early Childhood PD), Kyla Patterson (Part C Office), Catherine Hancock (Part C Office), Stacie Jackson (LSM Staunton/Waynesboro), Christan Coogle (GMU Assistant professor in Early Childhood), Sheryl Fahey (GMU T-Tac), Lisa Santra (SLP-Arlington), Mira Williams (JMU Assistant Professor in Early Childhood), Cathy Cook (JMU T-Tac), Erin Austin (LSM Richmon), Katie Webb (New Path Family Support Worker/Arc of Virginia), Ana Brecht (Early Interventionist, Clinical Supervisor, Fairfax-Falls Church), Pamela Lang (Physical Therapist and Adjunct Faculty)

1. Welcome/Introductions & Celebrations/Announcements

2. State and National Activities

- a. Part C Update - Kyla
 - i. Working on addressing personnel shortages that are being experienced in some areas of state more than others. LSMs got together at the September LSM meeting to help brainstorm fiscal and personnel challenges. A lot had to do with connections in colleges and universities and how to infuse more about early intervention into courses and supporting professors teaching students. More will come as we continue to address issues like tips to share information with universities and how to host student interns.
 1. Christan has a birth to three course and a lot of students that are teachers expressed interested in learning more about early intervention. Lisa Terry came to talk to the students to host a live question and answer that was very beneficial.
 - ii. Office of Special Education Programs has given a lot of positive feedback on our SSIP plans. All the hard work is being recognized at the federal level.
- b. Institute of Higher Ed (IHE) Faculty Institute –
 - i. Mira attended and reported it was helpful to learn more about other initiatives going on in the state. Small groups activities supported initiatives to collectively think about how to connect some of the policies at the state level to what is happening in the field.
 - ii. Christan attended and enjoyed the discussion on how embedding the information more intentionally and learning about resources like the learning bytes. They are great resources to use when teaching.
- c. DEC
 - i. Service Coordination CoP – Dana
 1. DEC has a service coordination of practice. Dana co-facilitates it with someone in Iowa who provides early intervention professional development. Anyone can join and does not have to be a part of DEC. Dana will be presenting on SC and Coaching for an upcoming webinar for DEC. It will be recorded and archived.
 - a. <https://www.dec-sped.org/servicecoordinationcop>
 - b. A position statement on service coordination should be out next year around October 2020.
 - ii. VA DEC - Patty
 1. Update from VADEC Board meeting at the DEC Conference in Dallas earlier this month.
 - a. Adapt a Classroom project is live; Diana Smith, current VP/President elect is taking the lead on this.
 - b. PD Committee is still active. Cori Hill, Erin Croyle and Patty Eitemiller have a webinar in development focusing on a few of the RP's that highlight inclusion. It is tentatively scheduled for November, but may be pushed back as we are looking for a free/low cost platform to host the webinars without being reliant on other agencies, groups. Alison King, the current PD chair will be resigning effective January. She changed jobs from VCU to Longwood and was promoted shortly thereafter and needs to shift some things off her plate. Patty will likely

be sending out a call for nominations for the position soon. We also talked about exploring ways to increase funds (which seems to be a larger nationwide DEC subdivision discussion). One thing we discussed was a nominal fee for the webinars as fundraisers often result in most of the board members purchasing things and do not generate a ton of funds and don't really support the mission.

- c. We've also scaled back our Action Plan to four main goals/categories: growing membership, engaging current membership, engaging advocacy, implementing the DEC Recommended Practices.
- d. Serra De Arment is now the current president and can be reached at: serradearment@gmail.com

d. Upcoming Conferences

- i. NAEYC 11/20-11/23 in Nashville - <https://www.naeyc.org/events/annual>
- ii. AUCD 11/18-11/20 in Washington, DC - <https://www.aucd.org/conference/>
- iii. Region VI will be hosting a 4-day infant massage certification course. There are only limited slots for that region only. (Erin)
- iv. ECMH Conference – May 14 and 15 in Charlottesville, VA. Registration will open in January.

3. Highlighted Work Plan Deliverables

a. ITC Work Plan – Dana

- i. PD Team is working on finalizing the draft of the work plan.
 - 1. Potential activities in early discussion for next year.
 - a. Professional Learning Community - Online support for the practitioners with rotating topics but more about connecting and sharing resources and support in the field. We are at the early stages of planning.
 - b. Topic suggestions:
 - i. Lisa Santra: How evidence practices are supported during JOINT visits with 2 disciplines.
 - c. Develop a six week long course to address functional assessment similar to adult learning course format.
 - d. Offer the Adult Learning Course in 2020.
 - e. Functional Assessment resources to be developed based on the landscape information identified by the Part C office and target areas identified by local systems.
 - f. Quarterly Q & A sessions from qualified fidelity observers.
 - g. Resources for Social-emotional development
 - i. Learning Path
 - 2. PD team will send out the work plan draft to get final input.

b. Talks on Tuesday-Lisa

- i. December - Family Centered Care: The Grief Continuum – send Lisa at Lmterry@vcu.edu any questions related to be addressed.
 - 1. Discuss supporting families with a new diagnosis.
- ii. February and March – Issues with Feeding and swallowing – send Dana at dcdhildress@vcu.edu any questions related to be addressed.
 - 1. Katie – NG tube issues and how it impacts feeding (more sensory over behavioral issue)
- iii. Other topics ideas
 - 1. Cultural information
 - 2. Post-partum depression

c. Functional Assessment Learning Path Under Development-Lisa

- i. Path of curated resources based off the definition of functional assessment and will include five different learning paths.

d. SC Chat - Dana

- i. Completed for the year. First two groups were provided regionally. Due to low participation regionally, we decided to offer SC Chats statewide. We have bigger groups and a lot more interaction. We are at the point of re-evaluating the project to figure out what to do next year.
- e. [El on the Fly Podcast](#) - 2 of 8 episodes released so far – Dana
 - i. <https://veipd.org/main/podcasts.html>
 - ii. Discusses characteristics of functional assessment.
 - iii. Looking at next series on overcoming teaming and collaboration challenges.
 - iv. Ana – Showed staff how to download and follow on mobile phone and everyone has enjoyed the first two podcasts.
- f. Learning Bytes – Dana
 - i. New learning bytes will be highlighted at the top as they are released.
 - ii. New coaching during service coordination and what it looks like. These are the same videos in the new course that just came out, but wanted to give you different ways to use if staff do not take the new course.
- g. Coaching Implementation Project - Dana & Lisa
 - i. Lisa will lead it this year. Dana will provide back up as needed. Will be launched early next year. It is a six-month project to discuss how to use the Coaching Reflection Guide.
- h. [“Yes, Service Coordinators Can Use Coaching!” Online Course](#) – Dana
 - i. Two-hour course that incorporates three chapters to help learners understand and implement coaching into practice.
- i. Resource Pop-Ups- Dana
 - i. Resource Pop-Up are 30 minutes long to showcase a resource and how to use with your staff or students. Second one will be coming soon on the SC and Coaching resources.
 - ii. Designed for trainers, supervisors, and faculty.
- j. Leadership Book Study - planning is just beginning- Dana
 - i. Telisha and Dana collaborating together to host book study for leadership.
 - ii. Dare to Lead by Brene Brown
 - iii. 7-9 system managers will help to plan the book study.
 - iv. Will start next year as a six-month book study. Monthly and early morning meetings were suggested.
 - v. It will be for supervisors and managers and not a requirement.
- k. Office Hours- Lisa
 - i. Next Office Hours will be held on November 14 from 9-10 am. Please make sure to register.

4. Other

- a. Infant Mental Health Cohort began October 2019 for the next year.

● NEXT MEETING

- 2020 meetings will continue 4th Mondays of January, April, July, October from 10:30 am-12:00 pm. Mark your calendars!
- Next meeting: January 27 from 10:30 am-12:00 pm