

Integrated Training Collaborative Meeting

April 8, 2013

Meeting Minutes

Present: Corey Cassidy, Lynne Blythe, Debra Holloway, Stacie Jackson, Sheryl Fahey, Kris Ganley, Adrienne Frank, Dianne Koontz-Lowman, Mary Voorhees, Patty Eitemiller, Cori Hill, Deana Buck, Dana Childress

1. Welcome, Announcements, & Celebrations

Share: *What professional development tool or resource works best for you?*

Journals – printed and online formats

Blogs

Youtube & other videos

Blackboard Collaborate – great medium

Webinars

Coaching work

Hands-on staff development

Videos with follow-through to support practice

Online training

Book study on brain development

Watching CD demonstrations as follow-up to training

Other online tools and materials

2. State & National Activities

I&TC office, T/TACs, universities, local systems, Partnership, others

Share: *Have you learned something recently at a conference or training that has had a direct impact on your work?*

Updates:

VCPD (VA Cross-Sector Professional Development)

VCPD is really taking off now. Includes Headstart, DSS, TTACs, DOE, HV Consortium, Part B, Part C, etc. Will be having 5 regional hubs across the state and each region will have a summit in June to try to integrate training across the state. Long-term plan – have a state coordinator to oversee VCPD hubs/system.

- Summit - Agenda for June summits is being discussed at end of April and will be configured by state-level governance committee. Summit is for people who do PD in their jobs.
- Needs Assessment - Each hub will be sending out a needs assessment to all providers to find out what are the biggest training priorities and needs in the region. Needs assessment is being developed by state-level governance committee. Needs assessment is for recipients, those who are working with infants & toddlers.
- Who on ITC is involved? – Piedmont, NoVA, Norfolk all have ITC members represented in regional hubs. Western and Richmond do not have ITC members represented.

CCSS (Creating Connections to Shining Stars)

Conference has been converted to a VCPD activity with different agencies submitting funding and in kind staff support. Really is birth – five conference with strong emphasis on inclusive practices. July 22-24 in VA Beach. Registration is live. \$115 registration fee until mid-May.

- Keynote – Dr. Bill Henderson – turned around a high-need school in Boston and it became a school with wait lists because of inclusive practices in place. Dr. Henderson will also talk from a disability perspective because he is also blind.
- Dr. Rebecca Landa will present CoPA at the Beach session and will share good info about very young children with autism.
- If you have submitted a proposal, don't register until you receive notification about acceptance because if accepted, first 2 speakers will have registration fee waived.
- If you volunteered to help at conference, more info will be coming.

3. ITC Catch Up

Coaching

Had to postpone NoVA coaching session due to work emergency with presenters. Rescheduled for April 24-25th. About 60 people attending.

Added 2 additional coaching trainings in collaboration with TTACs.

- Tidewater training will be 3 days to include master coaching training on first day. Day 2-3 will include master coaches and teams. Scheduled for April 30-May 2 in Hampton.
- Valley training – June 19-21 in Waynesboro. Collaborating with JMU TTAC. Planning still underway.

Procedural Safeguard and Documentation Tutorials

Two tutorials will be developed – one on PS and another on documentation. The PS tutorial is being developed and a draft will soon be sent to reviewers and the designer. Tutorials are being designed to be brief (20 min) and interactive. Intended to have them be resources for practitioners and supervisors.

Brain Rules for Babies Book Club

Working with Dr. John Almarode and JMU TTAC to build regional online book club. About 10 early intervention systems and approximately 20-25 school systems in region covered by JMU TTAC. Everyone gets copy of Brain Rules for Baby book. Had first online meeting 2 weeks ago to cover introduction to book. April 20th will have a full day face-to-face meeting to cover book content. Two additional faculty members (Jen Newton -JMU and Kristen Jamison – Univ of Richmond) will also help with full day meeting. One more online meeting in May. Feedback about first online meeting and tools being used to engage audience (similar to Talks on Tuesdays) was very positive from Stacie's program.

Local System Managers Meeting

LSMs and staff met in Charlottesville at the end of March. LSMs divided into 4 groups – Monitoring/Compliance, Fiscal Group, Service Delivery, and Other. Focus was to generate new ideas to accomplish over the next year. Positive feedback about how meeting was structured.

Will be using this input to help shape the PD workplan for next year but need to prioritize and plan for budget and time to support these efforts.

Blog

Sending out a monthly announcement now about featured posts. Now have 150 subscribers. Upcoming guest authors will write about IMH endorsement, challenging behaviors, and infant massage.

Video Work

Continuing to work with videographer to put videos together on making the change to using coaching interactions with families. Next project will feature a teenager who was in early intervention years ago. Will also be developing a day-in-the-life of an early intervention provider video. This will likely be part of next year's workplan.

4. **Planning for Next Year** – next contract/plan begins July 1st

ITCVA Priorities-PD team met with Part C staff. Their priorities included:

- Required EI Certification modules need to be updated to reflect new regs and practices. Huge task!
- Continuing coaching effort. Need to have training in Richmond and Roanoke areas of state.
- “Nuts and bolts” basic training
- LSM academy & supports

LSM Priorities-Met with LSMs at the end of March and gathered their priorities which Deana reviewed. Specifically related to training, their priorities included;

- Portal tour for LSM featuring how to utilize PD resources for staff development
- Video series featuring good coaching
- LSM leadership academy
- “Nuts and bolts” basic training to include some Kaleidoscope refresher

Ongoing/Continued PD Activities through ITC contract:

- KI and KII
- Talks on Tuesdays
- LSM meeting 2x/year

What do YOU think? What are your priorities? Oh boy... ☺

Priorities: **Nuts & bolts training**
Want to help – Stacie, Lynne, Corey

Leadership training
Want to help – Stacie, Lynne, Corey

Revising Modules
Want to help – Dianne

- Need to be practical about cost and staff
- Basic training (nuts & bolts) would really help the system

- Leadership training – could train leaders to go out and train others
- Could we embed some of the nuts & bolts info into the EI cert modules revisions?
 - Nuts & bolts – need consistent info for new staff who are hired before they get to KI/KII
 - Need to determine what we mean/need in nuts & bolts training so that LSMs cover this consistently with new staff – ALL providers including those who don't attend KI and KII
- Can we use the blog to support new staff and support what they learn at KI and KII?
- Need to close the loop so that supervisors use the resources out there to help staff.
- Want to help LSMs with ongoing support of staff and ongoing PD
- Something formal to plan for transition from Part C to B. Some kind of activity where people get together to plan for improving transition. (Need being expressed in NoVA)
 - DOE has traditionally coordinated activities like this
 - Example: CDR holds an annual meeting to coordinate transition

5. **Other Business?** None

Next meeting – July 8th 10:30-12:00

Thanks for your continued efforts to support EI PD!